Docusign Envelope ID: 64A83134-E5B7-4DEF-AC14-0A42F56474FA

# Submission Form for Programme[1]/Budget Revision R4

| Part A: Programme Summary<br>*(To be completed by the Participating UN Organization)* | | | | | |
|---|---|---|---|---|---|
| **Date of Submission:** | 01 August 2025 | | | | |
| **From the Participating UN Organization:** | UNDP, UNFPA, UNICEF | | | | |
| **Contact:** | nguyen.minh.chau@undp.org (UN joint program coordinator) | | | | |
| **Programme Number:** | 00126134 \| 01003781 (UNDP Vietnam System) | | | | |
| **Programme country:** | Vietnam | | | | |
| **Programme Title:** | UNJP: Working together for an inclusive future.<br>Implementing the Convention on the Rights of Persons with Disabilities (CRPD) through effective collaboration (Phase 2). | | | | |
| **Total Approved Programme Budget:** | US$ 1,199,719 (overall total for inception phase and implementation phase 1 and phase2)<br><br>US$ 99,719 (inception phase)<br>US $ 600,000 (Implementation phase 1)<br>US $ 500,000 (Implementation phase 2) | | | | |
| **Amount of indirect costs requested:**<br>(overall indirect costs are 7% of your direct cost) | US$ 78,486 (7%) in which:<br>US$6,524 for inception phase<br>US$39,252 for implementation phase 1<br>US$32,710 for implementation phase 2 | | | | |
| **[Steering Committee] Approval Date:** | 1 August 2025 | | | | |
| **Programme Duration:** | 46 months | **Starting Date:** | Inception Phase: 1 March 2021<br>Implementation phase 1: 1 Jan 2022<br>Implementation phase 2: 15 Aug 2024 | **Completion Date:** | Implementation phase 1: 30 June 2024<br>Implementation phase 2: 31 January 2026 |

[1] The term "programme" is used for projects, programmes and joint programmes.

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**1. Type of Programme/Budget Revision Requested**

☐ Increase in programme budget[2]. **Amount requested: US$ 500,000.**
☐ Variation of budget lines (more than 25% of the total programme budget)
☒ Extension of programme duration. **New completion date: 30 October 2026**
☐ Change of programme scope

**2. Programme Expenditure to date: *as of [15 June 2025]***

☒ Total Commitments US$ 141,186

UNDP: $80,434.81.
UNFPA: $36,644
UNICEF: $24,107.16

☒ Total Disbursements US$: 83,252.72

UNDP: $57,540.96
UNFPA: $14,641
UNICEF: $11,070.76

**1. Reason revision is being requested.**

3.1. Please indicate the reason for the revision.

*3.1.1. Request for 9-month no-cost extension due to delays in some UNJP activities caused by: Government Restructuring and Impact on Project Implementation*

Since Q4 2024, through to July 2025, the Vietnamese Government—together with key project partners such as the Ministry of Education and Training (MOET), the Ministry of Labour, Invalids and Social Affairs (MOLISA), the Ministry of Health (MOH), and subnational entities—has undertaken a major restructuring initiative. This includes the merger of provinces, communes, and socio-political organizations, as well as the removal of the district-level administrative tier. The process, expected to conclude by July 2025, also involves the consolidation of ministries and government agencies. This rapid transition, combined with significant reductions in the civil service workforce, has redirected national partners' focus inward, causing delays in coordination with development partners and in the approval of new initiatives.

**As a result:**

- Daycare system strengthening activities were delayed until Q3 2025.
- Active learning materials training and production were postponed by six months.

These issues were discussed at the Q1 2025 project management meeting (Feb 14, 2025) with MOET, OPDs, and UN agencies, and again in May 2025, July 2025 during meetings of UN agency team leaders and technical staff. The request for a no-cost extension was approved.

**New project end date: October 30, 2026.**

3.1.2. Rename Activity: Change *"Activity 2.1.13. The end-of-program evaluation"* in the working

[2] For any change in the budget, provide revised budget.

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plan to "*Activity 2.1.13. Review the pilot implementation*."

In Phase 2, the project focuses on four pilot models: accessible e-books, improving inclusive support services at inclusive development centers, comprehensive sexuality education inclusive of disabilities, and community-based SRH services. The aim is to assess the effectiveness and lessons learned from these pilots to support nationwide scaling.

⇨ This renaming aims to more accurately reflect the nature of the activity being conducted. The scope of the activity remains unchanged, and we remain committed to fulfilling all requirements outlined in the TOR for project closure, as guided by the UNPRPD committees.

3.2. Please indicate briefly changes in outputs. Please attach revised workplan. The adjustments correspond only to the implementation dates.

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| No changes in outputs—only timeline adjustments. Revised workplan attached. |

3.3. Please explain any changes in the risk framework.

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| Phase 2 risks were updated in Oct 2024 based on changes from Phase 1. No further changes since then. See attached. |

**3 Documents Attached:**

☐ Revised Logframe
☒ Revised workplan
☐ Revised Budget
☒ Updated Risk Framework

| **Part B: Signature**<br>*(To be completed by the Participating UN Organization)* | | | |
|---|---|---|---|
| **On behalf of Participating UN or Non-UN Organization:** | **Signature** | **Date** | **Name/Title** |
| **UNDP**<br>Chair of the UN Joint Progam | DocuSigned by:<br>F91282F9F586428... | 1 Aug 2025 | Ramla Khalidi<br>Resident Representative |
| **UNFPA** | DocuSigned by:<br>Matthew Jackson<br>7338D292AE144E0... | 1 Aug 2025 | Matt Jackson<br>Country Representative |

Docusign Envelope ID: 64A83134-E5B7-4DEF-AC14-0A42F56474FA

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|---|---|---|---|
| **UNICEF** | DocuSigned by: 3DAF3990D972411... | 1 Aug 2025 | Michaela Bauer<br>Deputy Representative - Programmes,<br>Officer in Charge |
| **Resident Coordinator** | Signed by: 62C78535893D470... | 1 Aug 2025 | Pauline Tamesis<br>UN Resident Coordinator |

**Part C: Administrative Review**[3]
*(To be completed by the [Fund/JP] Secretariat)*

**4 [GDF] Technical Secretariat Comments:**

As per discussions, the programme will be requested to update the indicators to align with GDF new strategy to report on 2026 activities

**5 [GDF] Technical Secretariat Recommendation:**

The 9 month NCE is approved upto 30th October 2026

**6 Manager of the Technical Secretariat**

DocuSigned by: FF748A187F2E48E...

06-Aug-2025

**Signature** **Date**

**Part D: Approval (as relevant)**

**7. Decision of the Management Committee**

☐ Approve
☐ Approve with modification/condition
☐ Defer

**Comments (if any):**

……..
**Chair of the Management Committee**

[3] According to SOF 2020-2025 TS will approve NCE below 9 months.

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| …….…… | …… |
| --- | --- |
| **Signature** | **Date** |

## Request for Approval of Programme Revision and No-Cost Extension



Minh Chau Nguyen
To Sakunthala Mapa
Cc Dao Thu Huong; Alfred Smith; Nguyen Thien; Hien Vu Trung

Reply | Reply All | Forward

Mon 8/4/2025 1:46 PM

Revised UNPRPD Phase2 Workplan 2024-2026 Vietnam July 2025.docx
122 KB

Risk Register - Phase 2.docx
91 KB

GDF_National_Programme_Revision_2025-Vietnam_1_August_2025.docx.pdf
320 KB

Dear Saku,

I am sharing with you the Programme Revision, which has been approved by the RC of UNCT and the RRs of UNDP, UNFPA, and UNICEF, in support of the no-cost extension request. Please also find attached the updated Workplan and Risk Framework.

We would greatly appreciate your support in securing approval from Ola and Natalia as soon as possible, so that our colleagues at UNICEF can proceed with the extension in their system (which must be done more than six months before the current end date).

Many thanks and kind regards,
Chau

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**From:** Minh Chau Nguyen
**Sent:** Saturday, August 2, 2025 10:58 AM
**To:** Sakunthala Mapa <sakunthala.mapa@undp.org>
**Cc:** Dao Thu Huong <dao.thu.huong@undp.org>; Alfred Smith <alfred.smith@undp.org>
**Subject:** RE: Request for Review – Programme Revision and Pilot Implementation

Dear Saku,
Thank you so much for your continued support.
Please find attached the updated Programme Revision, the 2024–2026 Workplan, and the Risk Framework, which was developed in Oct 2024 and has been updated quarterly in the system as required by UNDP Vietnam.
We have submitted the revision form to the RC and RR for their signatures and aim to complete the process by 4 Aug 2025.
Kindly confirm if I've understood correctly regarding the indicators:

- We will begin using the new indicators based on your guidance starting in Sept 2025.
- For the 2025 Annual Report (to be submitted in Feb 2026), we will still report against the current indicators.
- In Oct 2026, when we close the project, we will prepare an early annual report for 2026 using the revised indicators.
- For the final evaluation, both sets of indicators will be used: the current ones for 2024–2025, and the revised ones for 2026.

Many thanks and kind regards,
Chau

94°F Partly sunny
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3:23 PM 9/7/2026

# Revised Workplan of the UN Joint Programme in Viet Nam
## Date of Revision: 1 August 2025

**Year 1: 2024**

| Activity | Implementing UN agencies | Other delivery partners | Location | Timeline | Justification for revise the timeline and activities |
|---|---|---|---|---|---|
| **Output 1.1.A - The capacity building on Inclusive Education** | | | | | |
| **Activity 1.1.2: Provide technical assistance for the National Center for Special Education (NCSE), Vietnam Education Publishing House, Vietnam Blind Association, and other stakeholders to establish and implement a system for the supply and distribution of ALMs, piloted in two selected provinces**<br><br>1.1.2.1. Survey on the ALMs Needs of All Children with Print Disabilities:<br><br>• Conduct a survey on 6 children from Da Nang and 30 children from Ha Noi in grades 7 and 9 (pilot) using ALM<br>• Conduct a survey on all centers who are supporting Children with print disabilities nationwide | UNDP<br><br>UNDP | <br><br>NCSE/VBA | <br><br>Da Nang, Ha Noi and National | <br><br>Dec 2024-Feb 2025 | |

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| 1.1.2.2. 03 Technical meetings with OPDs, businesses (technology and publishing sectors from NGOs, private sector) and government partners to support children with disabilities<br><br>01 Meeting with NCSE (12 Aug 2024)<br><br>01 meeting: UNDP-UNICEF-UNFPA _The leader of the Steering Committee for Support to CwDs (10 Oct 2024)<br><br>01 meeting: UNDP-the Publishing House-NCSE (24 Oct 2024)<br><br>1.1.2.6. Produce approximately 136 ALMs for 100% of students with print disabilities from grade 5 to grade 12 in Da Nang and nationwide across all subjects. | UNDP | VBA<br><br>UNDP<br><br>UNDP/UNICEF/UNFPA<br><br>UNDP<br><br>UNDP/UNICEF/UNFPA | Ha Noi | 2024<br><br>Oct 2024-Jul 2025 | |
| **Output 2.1.A.** Inclusive education and SRH services are expanded | | | | | |
| **Activity 2.1.5. Support implementation of respite day care service models for children with disabilities in 2 selected provinces (UNICEF Child Protection).**<br><br>1.1.3.1. Support the Day Care service model at DAVA in Da Nang. | UNICEF | Da Nang Association of Victims of Agent Orange (DAVA) | Da Nang | Q4, 2024<br><br>(continued in 2025) | The recent government restructuring in Viet Nam, including the dissolution of MOLISA and transfer of its functions to MOH/DOH, has disrupted |

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| | | | | | coordination and delayed implementation of the project in Da Nang, necessitating an extension to re-establish partnerships and clarify institutional roles... |
| **Activity 2.1.9: Communication activities**<br><br>- Social Media Coverage on all UNJP key events (FB)<br>- **C**lip to celebrate International Day of PwDs (3 Dec 2024)<br>- Online photo contest: Oct–Nov 2024 (Youth of UNFPA, UNJP technical support)<br>- Celebration event for IDP (3 Dec 2024, Youth of UNFPA, UNJP technical support)<br>- Run for a Vietnam without violence: mobilize participation of PwDs (8 Dec 2024) (Gender team of UNFPA, UNJP technical support)<br>**Stories of Significant Change**<br><br>- Op-ed from Resident Coordinator & UNFPA Representative in Viet Nam to celebrate IDPD Event & amplify the message of advancing leadership for Persons with disabilities (3 Dec 2024) | UNCT, UNDP, UNFPA, UNICEF | Ha Noi | | Q3, Q4, 2024 | |

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| **Activity 2.1.10: Monthly/Quarterly meetings with Program Management Board**<br><br>2.1.10.1: Monthly meetings at working level with 03 UNs<br><br>2.1.10.2. Q3/2024: Technical Working Plan Design Meeting (Program Launch Event): 18 Sept 2024 | UNCT, UNDP, UNFPA, UNICEF | MOET, OPDs | | | **Q4 2024:** Work directly with each partner to develop detailed plans/site surveys instead of. |

**Workplan of UN Joint Programme Vietnam**

**Year 2: 2025**

| Activity | Implementing UN agencies | Other delivery partners | Location | Timeline | Justification for revise the timeline and activities |
|---|---|---|---|---|---|
| **Output 1.1.A - The capacity building on Inclusive Education** | | | | | |
| **Activity 1.1.1: Organize capacity building sessions on ALM production and distribution, including on comparative international examples, for national and local members of the Vietnam Blind Association, the Center for Special Education, Libraries, and the Vietnam Education Publishing House to build a shared understanding among key stakeholders of ALM production and distribution for the education system**<br><br>1.1.1.1. The 1st Training on ALM Production: 3-day training session in Hanoi for 30 participants focusing on ALM production techniques and business step.<br><br>1.1.1.2. 09 trainings on the Use of the ALM with Easy Reader App for Students, Teachers, and Parents in Da Nang and Hanoi (Jan to Apr 2025) | UNDP | National Center for Special Education | NCSE (Ha Noi) | Plan: Q4-2024<br>Actual date:<br>28 Apr 2025<br><br>Jan to May 2025 | Delayed due to a failed 6-month attempt to contract with the Education Publishing House and was later redirected to NCSE. |

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| **Activity 1.1.2: Provide technical assistance for the National Center for Special Education (NCSE), Vietnam Education Publishing House, Vietnam Blind Association, and other stakeholders to establish and implement a system for the supply and distribution of ALMs, piloted in two selected provinces** | UNDP | | | | |
| 1.1.2.1. Survey on the ALMs Needs of All Children with Print Disabilities:<br>• Conduct a survey on 6 children from Da Nang and 30 children from Ha Noi in grades 7 and 9 (pilot) using ALM<br>• Conduct a survey on all centers who are supporting Children with print disabilities nationwide | UNDP | NCSE/VBA | Da Nang, Ha Noi and National | Dec 2024-Feb 2025 | |
| 1.1.2.2. 03 Technical meetings with OPDs, businesses (technology and publishing sectors from NGOs, private sector) and government partners to support children with disabilities<br>01 Meeting with NCSE (12 Aug 2024)<br>01 meeting: UNDP-UNICEF-UNFPA _The leader of the Steering Committee for Support to CwDs (10 Oct 2024)<br>01 meeting: UNDP-the Publishing House-NCSE (24 Oct 2024) | | VBA<br>UNDP<br>UNDP/UNICEF/UNFPA<br>UNDP | Ha Noi | 2025-2025<br>Sept 2025<br>15 Aug 2025 | |
| 1.1.2.3. Provide devices (such as smartphones and laptops) to use ALM and promote inclusive education intervention. | UNDP | | | Oct to Dec 2024 | |
| 1.1.2.4. 1-day Consultation workshop: Collaborate with MOET, MOLISA, the VBA and pilot schools to design a strategy for the production and | | UNDP/UNICEF/UNFPA | | | |

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| distribution of accessible books, focusing on system efficiency, data flows, technology, and user engagement.<br><br>1.1.2.5 Pilot production of 12 ALMs for 100% of students with print disabilities (04 in grade 8, 02 in grade 9) in Da Nang and Ha Noi for 06 key subjects in the school year 2024-2025.<br><br>1.1.2.6. Produce approximately 136 ALMs for 100% of students with print disabilities from grade 5 to grade 12 in Da Nang and nationwide across all subjects.<br><br>1.1.2.7. Print all essential basic shapes from the Geometry Dictionary and Atlas set on thermal paper from Grade 4 -12<br><br>1.1.2.8. Evaluate the quality of ALM and guidelines<br><br>(Weekly meeting on Mon evening) | UNDP<br><br>UNDP<br><br>UNDP | VBA/Sao Mai<br><br>NCSE/Sao Mai<br><br>NCSE | | Feb -Jul 2025<br><br>Jul to Dec 2025<br><br>Sep-Dec 2025 | |
| **Activity 1.1.3: Organize two (2) trainings for key stakeholders on implementing technical guidelines for respite day care service models, focusing on non-formal early learning centers and/or day care systems tailored to the needs of children with physical, sensory, intellectual, or psycho-social disabilities.**<br><br>1.1.3.2. Support development of a guidelines on day care service models for children with disabilities | UNICEF/Social Protection | MOH | National | Q.4, 2025 | The recent government restructuring in Viet Nam, including the dissolution of MOLISA and transfer of its functions to MOH, has disrupted and delayed |

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| | | | | | implementation of the project, necessitating an extension to re-establish partnerships and clarify institutional roles. |
| **Activity 1.1.4. Organize a TOT training course for national core trainers on using the approved disability inclusive CSE guideline to facilitate its nationwide rollout in the existing education system**<br>• Two 3-day basic training courses on CSE with disability inclusion and integrating CSE into school subjects (May and August 2025) | UNFPA/CSE | MOET | Da Nang | May 2025 | |
| **Output 1.1.B - The capacity building on SRH** | | | | | |
| **Activity 1.1.5. Support the training on the deployment of the national guidelines on provision of SRH services for PWDs for managers and providers to facilitate its effective implementation in the two selected provinces**<br>1.1.5.2. 01 Training for local health workers on guidelines for surveying and data collection on persons with disabilities (May 2025) | UNFPA | MOH | Can Tho | Q1-Q3, 2025 | |

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| 1.1.5.4. 5 training courses for health providers, village health workers, community-based organizations<br>- National guidelines on SRH service provision for PWDs (1 course)<br>- Behavior Change Communication (BCC) on SRH for PWDs (3 courses)<br>- Standard national guideline on SRH (1 course) | | | | May 2025<br>May 2025<br>May and Jul 2025 | |
| **Activity 1.1.6. Organize training courses for OPDs on SRH and advocacy skills to better advocate for increased access to and use of quality SRH services by PWDs**<br>**1.1.6.1** A dual-sided needs assessment was conducted in three Can Tho communes, collecting data on all persons with disabilities aged 15–49 (demand side) and evaluating the availability of services (supply side).<br>1.1.6.2. 3 training courses for OPDs and Deaf Club (May and Jul 2025)<br>- National guideline on provision of SRH services for PWDs (1 course for OPDs)<br>- Behavior Change Communication (BCC) on SRH for PWDs (2 courses for both OPDs and Deaf club) | UNFPA | MOH | Can Tho | Jan to Mar 2025<br>Actual date: May to July 2025 | |
| **Output 2.1.A.** Inclusive education and SRH services are expanded | | | | | |
| **Activity 2.1.1: Collaborate with MOET to design, provide guidance, instruction to establish a system involving the NCSE, Viet Nam Education Publishing House and the VBA for the supply and distribution of ALMs to be piloted in 2 selected provinces** | UNDP | Sao Mai | | 2025<br>Aug- Sept 2025 | |

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| **2.1.1.1. Produce:**<br><br>• 2 short instructional videos (under 5 minutes) for students, teachers, and parents:<br>1. How to register and access books from the library<br>2. How to use Vietnamese text-to-speech reading software<br>• 1 video and written guide on how to convert a printed book into ePub format (to be further developed into an e-learning module)<br><br>**2.1.1.2. Develop:**<br><br>• An open data platform for knowledge sharing (E-Library)<br>• An Android book-reading app for both web and mobile devices<br><br>2.1.3. Two 3-hour workshops on user feedback and response mechanisms in Hanoi, organized in Sept + Nov 2025 | | Sao Mai<br><br>NCSE | | Jun - Sept 2025<br><br>Jun - Sept 2025<br><br>Sep + Nov 2025 | |
| **Activity 2.1.2. Support the initial implementation and testing of a pilot ALM supply and distribution system in two selected provinces, coordinating among MOET, publishing houses, OPDs, libraries, the Copyright Office, and NGOs and collecting feedback and lessons learnt to inform scalability (UNDP)**<br><br>2.1.2.1. Testing and Fieldwork in Da Nang and Ha Noi (from Jan to May 2025)<br>- Pre- pilot testing for students from Da Nang, Ha Noi<br>- Follow up meetings after the trainings<br>- M&E | UNDP | NCSE | | Q4-2024<br>(Continued in 2025)<br><br>Actual date: Jan to May 2025<br>Oct 2025 | |

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| 2.1.2.2. Celebration event with children and teachers at Nguyen Dinh Chieu School to present the pilot results (Oct 2025)<br>2.1.2.3. Deliver ALMs to students in need across the country. Monitor and report on the technical support network and mechanisms.<br>Gather user feedback on the quality of ALM to ensure continuous improvement. | | | | Sept -Dec 2025 | |
| **Activity 2.1.3: Disseminate the newly approved disability inclusive CSE guidelines for its timely implementation in the existing education system, with a focus on the 2 selected provinces**<br>2.1.3.1. Dissemination workshop on updated CSE guidelines with disability inclusion (May 2025)<br>2.1.3.2. Finalise the guidelines for integrating CSE into secondary school subjects (e.g. civics, literature)<br>2.1.3.3. Provide technical and financial support to 3 schools for CSE activity implementation | UNFPA | MOET | Da Nang<br>National<br>Da Nang | Q1, 2025<br>May 2025<br>Sept 2025<br>August 2025 to May 2026 | |
| **Activity 2.1.4: Expand and strengthen the IERC system in Viet Nam by (1) collaborating with MOET to provide guidance to establish and operate IERCs in selected provinces, enhancing inclusive education for children with** | UNICEF | MOET | Ha Noi (national) | Q2-4, 2025 | |

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| **disabilities, and (2) facilitating coordination between provincial IERCs and Community-Based Services to ensure quality.**<br><br>2.1.4.1. National review of Circular 20/2022 on the regulation of the establishment and operation of IERCs (Jun 2025)<br><br>2.1.4.2. Capacity building on inclusive pedagogy for IERC and mainstream school staff in Da Nang (Jun 2025)<br><br>2.1.4.3. Conduct a follow-up assessment to evaluate the effectiveness and practical application of inclusive pedagogical approaches introduced during the June training—focusing on changes in teachers' practices and their impact on learning experiences and outcomes for students with disabilities.<br><br>=> Draw evidence-based insights to inform the design of future capacity-building activities, scale-up efforts, and provide practical, context-specific recommendations for inclusive education (quarter 4/2025).<br><br>2.1.4.4. Support MOET in strengthening 1–2 newly established IERCs by building their capacity to provide effective support for children with disabilities (Q4/2025). | | | Da Nang<br><br>Da Nang<br><br>Lang Son and/or Lao Cai. | Jun 2025<br><br>Jun 2025<br><br>Oct – Nov 2025<br><br>Oct – Dec 2025<br><br>Oct 2025-Jun 2026 | |
| **Activity 2.1.5. Support implementation of respite day care service models for children with disabilities in 2 selected provinces (UNICEF Child Protection).**<br><br>1.1.3.3. Support the Day Care service model at DAVA in Da Nang. | UNICEF | Da Nang Association of Victims of Agent Orange (DAVA) | Da Nang | Q4, 2024<br><br>(continued in 2025)<br><br>Q4, 2025-Oct 2026 | The recent government restructuring in Viet Nam, including the dissolution of MOLISA and |

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| | | | | | transfer of its functions to MOH/DOH, has disrupted coordination and delayed implementation of the project in Da Nang, necessitating an extension to re-establish partnerships and clarify institutional roles... |
| **Output 2.1.B** SRH services are expanded and strengthened with a focus on public health facilities. | | | | | |
| **Activity 2.1.6: Disseminate the national guideline on SRH service provision for PWDs to all provinces and cities to facilitate its nationwide implementation in the health care system**<br><br>2.1.6.1. Launch ceremony for SRH service interventions for PwDs disabilities in Can Tho (May 2025) | UNFPA | MOH | Can Tho | Plan: Q4, 2024<br><br>Actual Date: May to Aug 2025 | **Merging departments within the MOH** |

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| 2.1.6.2. Establish formal and robust coordination mechanisms between the health sector (e.g., CDC, District Health Services, and Commune Health Centers) and partner organizations (May – August 2025) | | | | | |
| **Activity 2.1.7: Support OPD-led initiatives in the two selected provinces to connect PWDs with SRH service providers and improve PWDs' access to SRH services**<br><br>2.1.7.1. Organize communication campaigns integrating SRH service provision for PWDs (August/September 2025 to May 2026): These campaigns will include communication sessions delivered to PWDs and their caregivers or family members through small group meetings, home-based sessions, and mobile/outreach services. | UNFPA | MOH, OPDs Can Tho | Can Tho | Q2-Q3, 2025<br><br>From Aug 2025 to May 2026 | |
| **Activity 2.1.9: Communication activities**<br><br>- Video on joint efforts of UNJP in Da Nang (UNDP, Aug 2025)<br>- Video on child protection principles and child participation (UNICEF, Aug 2025)<br>**Stories of Significant Change**<br><br>- VTV4 feature, *Life Still Shines Bright*: pilot ALM model at Nguyen Dinh Chieu (Feb 2025)<br>- Blog post on ALM pilot in Da Nang (1 Jun 2025)<br>- UN coordinator's reflection on UNFPA project impact during field visit (Aug 2025) | UNCT, UNDP, UNFPA, UNICEF | Ha Noi | | 2025 | |
| **Activity 2.1.10: Monthly/Quarterly meetings with Program Management Board**<br><br>2.1.10.1: Monthly meetings at working level with 03 UNs | UNCT, UNDP, UNFPA, UNICEF | MOET, OPDs | | Sept 2025<br><br>Q1, 2025 | **Q2 2025:** Hold only internal UN team |

| | | | | | |
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| 2.1.10.3. Q1/2025 02 Meetings (internal and external meetings) on the Progress and Challenges (Feb 2025)<br><br>2.1.10.4. Q2/2025 Meeting on the Progress and Challenges (7 Jul 2025) (UN staff only)<br><br>2.1.10.4. Q3/2025 meeting: the joint development of a policy brief on inclusive education) (5 Aug 2025)<br><br>2.1.10.5. Q4/2025 meeting: combined with mid-term meeting (Dec 2025) | | | | Q3, 2025 | meetings, as the partners were very busy to proceed with on-site activities and preferred fewer meetings. |
| Activity 2.1.11: Mid-term program meeting with Government partners, OPDs, and other stakeholders<br><br>2.1.11.1. Technical meeting to review the program results (Dec 2025) | UNCT, UNDP, UNFPA, UNICEF | NCSE | Ha Noi | Revise date: 1-2 Dec 2025 | |
| **Activity 2.1.12: Monitoring activities**<br><br>- A Joint Planning trip to Da Nang (UNDP, UNICEF: onsite, UNFPA: online) (Jan 2025)<br>- Monitoring (Coordinator):<br>May 2025: CSE launching workshop + Training – UNFPA (combined with Evaluation trip for ALM model)<br>June 2025: Workshop on 20 Decree – UNICEF in Ha Noi<br>24-27 Jul 2025: 02 trainings on SRH -UNFPA in Can Tho | UNDP/UNFPA/ UNICEF | | Ha Noi, Da Nang, Can Tho | 2025, 2026 | |

**Workplan of UN Joint Programme Vietnam**

**Year 3: 2026**

| Activity | Implementing UN agencies | Other delivery partners | Location | Timeline | Justification for revise the timeline and activities |
|---|---|---|---|---|---|
| **Output 1.1.A - The capacity building on Inclusive Education** | | | | | |
| **Activity 1.1.2: Provide technical assistance for the National Center for Special Education (NCSE), Vietnam Education Publishing House, Vietnam Blind Association, and other stakeholders to establish and implement a system for the supply and distribution of ALMs, piloted in two selected provinces** | UNDP | | | | |
| 1.1.2.2. 01 Technical meetings with OPDs, businesses (technology and publishing sectors from NGOs, private sector) and government partners to support children with disabilities | UNDP | NCSE/VBA | Da Nang, Ha Noi and National | Q 1, 2026 | |

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| **Activity 1.1.3: Organize two (2) trainings for key stakeholders on implementing technical guidelines for respite day care service models, focusing on non-formal early learning centers and/or day care systems tailored to the needs of children with physical, sensory, intellectual, or psycho-social disabilities.**<br><br>**1.1.3.4.** Organize trainings on day care service models for children with disabilities | UNICEF/Social Protection | MOH | National | Q1+2.2026 | |
| **Output 2.1.A.** Inclusive education and SRH services are expanded | | | | | |
| **Activity 2.1.2. Support the initial implementation and testing of a pilot ALM supply and distribution system in two selected provinces, coordinating among MOET, publishing houses, OPDs, libraries, the Copyright Office, and NGOs and collecting feedback and lessons learnt to inform scalability (UNDP)**<br><br>2.1.2.3. Deliver ALMs to students in need across the country. Monitor and report on the technical support network and mechanisms.<br><br>Gather user feedback on the quality of ALM to ensure continuous improvement.<br><br>2.1.2.4. Celebration event with Children and teachers in Da Nang to report about the Pilot Results in Jan 2026 (Combined with Monitoring trip)<br><br>2.1.2.5. Publish a scientific paper in a high-ranking international journal | UNDP | NCSE | | Q4-2024<br><br>(Continued in 2025)<br><br>Sept 2025-Mar 2026<br><br>Jan 2026<br><br>Oct 2026 | |

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| **Activity 2.1.3: Disseminate the newly approved disability inclusive CSE guidelines for its timely implementation in the existing education system, with a focus on the 2 selected provinces**<br><br>2.1.3.3. Provide technical and financial support to 3 schools for CSE activity implementation | UNFPA | MOET | Da Nang | August 2025 to May 2026 | |
| **Activity 2.1.4: Expand and strengthen the IERC system in Viet Nam by (1) collaborating with MOET to provide guidance to establish and operate IERCs in selected provinces, enhancing inclusive education for children with disabilities, and (2) facilitating coordination between provincial IERCs and Community-Based Services to ensure quality.**<br><br>2.1.4.4. Support MOET in strengthening 1–2 newly established IERCs by building their capacity to provide effective support for children with disabilities (Q4/2025). | UNICEF | MOET | Lang Son and/or Lao Cai. | Revise: Oct 2025-Jun 2026 | |
| **Activity 2.1.5. Support implementation of respite day care service models for children with disabilities in 2 selected provinces (UNICEF Child Protection).**<br><br>1.1.3.5. Support the Day Care service model at DAVA in Da Nang. | UNICEF | Da Nang Association of Victims of Agent Orange (DAVA) | Da Nang | Q4, 2025-Oct 2026 | |

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|---|---|---|---|---|---|
| **Output 2.1.B** SRH services are expanded and strengthened with a focus on public health facilities. | | | | | |
| **Activity 2.1.7: Support OPD-led initiatives in the two selected provinces to connect PWDs with SRH service providers and improve PWDs' access to SRH services**<br><br>2.1.7.1. Organize communication campaigns integrating SRH service provision for PWDs (August/September 2025 to May 2026): These campaigns will include communication sessions delivered to PWDs and their caregivers or family members through small group meetings, home-based sessions, and mobile/outreach services. | UNFPA | MOH, OPDs Can Tho | Can Tho | Sep 2025-May 2026 | |
| **Activity 2.1.8: Organize national and international Workshops with Multi-stakeholder participation to showcase success models and systems in disability-inclusive education and SRH services** | UNDP | MOET, MOH, and OPDs | Ha Noi | Q2, 2026 | |
| **Activity 2.1.9: Communication activities**<br><br>- Social Media Coverage on all UNJP key events (FB)<br>- **Stories of Significant Change**<br>- | UNCT, UNDP, UNFPA, UNICEF | Ha Noi | | 2026 | |
| **Activity 2.1.10: Monthly/Quarterly meetings with Program Management Board**<br><br>2.1.10.1: Monthly/Quarterly meetings with 03 UNs | UNCT, UNDP, UNFPA, UNICEF | MOET, OPDs | | Jan to Jun 2026<br><br>Q1, Q2 | |

| | | | | | |
|---|---|---|---|---|---|
| **Activity 2.1.13: The pilot model assessment at the end of the project**<br>Activity 2.1.13.1. The orientation meeting to discuss the evaluation process, including the evaluation of the Grant with VBA<br>2.1.13.2. Technical meeting on key findings and review the draft report | UNDP, UNFPA, UNICEF | VBA | Ha Noi and Da Nang | Apr 2026<br>June 2026 | 9 month no-cost extension |

**Updated Risk Register**
**Date Updated: 1 August 2025**

## ANNEX 1. ERM RISK CATEGORIES AND SUB-CATEGORIES

| 1.Social and Environmental | 2. Financial | 3. Operational | 4. Organizational | 5. Reputational | 6. Regulatory | 7. Strategic | 8. Safety and Security |
|---|---|---|---|---|---|---|---|
| 1.1. Human rights<br>1.2. Gender equality and women's empowerment<br>1.3. Grievances (Accountability to stakeholders)<br>1.4. Biodiversity conservation and sustainable natural resource management<br>1.5. Climate change and disaster risks<br>1.6. Community health, safety and security<br>1.7. Cultural heritage<br>1.8. Displacement and resettlement<br>1.9. Indigenous peoples<br>1.10. Labour and working conditions<br>1.11. Pollution prevention and resource efficiency<br>1.12. Stakeholder engagement<br>1.13. Sexual exploitation and abuse | 2.1. Cost recovery<br>2.2. Value for money<br>2.3. Corruption and fraud<br>2.4. Fluctuation in credit rate, market, currency<br>2.5. Delivery<br>2.6. Budget availability and cash flow | 3.1. Responsiveness to audit and evaluations (Delays in the conduct of and implementation of recommendations)<br>3.2. Leadership and management<br>3.3. Flexibility and opportunity management<br>3.4. Reporting and communication<br>3.5. Partners' engagement<br>3.6. Transition and exit strategy<br>3.7. Occupational safety, health and well-being<br>3.8. Capacities of the partners | 4.1. Governance<br>4.2. Execution capacity<br>4.3. Implementation arrangements<br>4.4. Accountability<br>4.5. Monitoring and oversight<br>4.6. Knowledge management<br>4.7. Human Resources<br>4.8. Internal control<br>4.9. Procurement | 5.1. Public opinion and media<br>5.2. Engagement with private sector partnership<br>5.3. Code of conduct and ethics<br>5.4. Communications<br>5.5. Stakeholder management<br>5.6. Exposure to entities involved in money laundering and terrorism financing | 6.1. Changes in the regulatory framework within the country of operation<br>6.2. Changes in the international regulatory framework affecting the whole organization<br>6.3. Deviation from UNDP internal rules and regulations | 7.1. Alignment with UNDP strategic priorities<br>7.2. UN system coordination and reform<br>7.3. Stakeholder relations and partnerships<br>7.4. Competition<br>7.5. Government commitment<br>7.6. Change/turnover in government<br>7.7. Alignment with national priorities<br>7.8. Innovating, piloting, experimenting | 8.1. Armed conflict<br>8.2. Political instability<br>8.3. Terrorism<br>8.4. Crime<br>8.5. Civil unrest<br>8.6. Natural hazards<br>8.7. Manmade hazards<br>8.8. Cyber security and threats |

## ANNEX 2: OFFLINE PROJECT RISK REGISTER TEMPLATE

| **Project Title: United Nations Joint Programme (**UNJP): Collaborating for an Inclusive Future: Advancing Education and Healthcare for Persons with Disabilities | **Project Number:** | **Date: 14-Oct-24** |
|---|---|---|

| # | Event | Cause | Impact(s) | Risk Category and Sub-category *(including Risk Appetite)* | Impact, Likelihood & Risk Level *(see Annex 3 Risk Matrix)* | Risk Valid From/To | Risk Owner *(individual accountable for managing the risk)* | Risk Treatment and Treatment Owner |
|---|---|---|---|---|---|---|---|---|
| 1. | Lack of women's participation in full-day training workshops (related to activities under Outcome 1). | Vietnamese married women still culturally need more flexible time to handle house chores (grocery, children pick-up…) | Lack of the representation of and opportunities for women to contribute to the achievement of Outcome 1 | **1. SOCIAL AND ENVIRONMENTAL (1.2. Gender equality and women's empowerment) - UNDP Risk Appetite: CAUTIOUS** | Likelihood: **2 - Low likelihood**<br><br>Impact: **3 - Intermediate**<br><br>Risk level: **LOW (equates to a risk appetite of CAUTIOUS)** | From: 01-Oct-24<br><br>To: 31-Jan-26 | *Disability Inclusion Officer, Dao Thu Huong* | Risk treatment:<br>• Before the training, a needs assessment, including gender-sensitive questions on training time and duration, will be conducted to maximize women's participation in the training design.<br>• At the beginning of the training workshop, housekeeping information, including training time and duration, will be announced to seek consent and commitment from all participants, especially female ones. |

| # | Event | Cause | Impact(s) | Risk Category and Sub-category *(including Risk Appetite)* | Impact, Likelihood & Risk Level *(see Annex 3 Risk Matrix)* | Risk Valid From/To | Risk Owner *(individual accountable for managing the risk)* | Risk Treatment and Treatment Owner |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | Risk treatment owner: the UNJP Coordinator, Nguyen Minh Chau |
| 2 | Different commitment levels among piloted provinces when building the education and healthcare systems in Outputs 2.1.A and 2.1.B | Disability inclusion is at different priority levels in leadership and policies of each province | The models planned in Outputs 2.1.A and 2.1.B may be delayed or failed. | **3. OPERATIONAL (3.2. Leadership and management) - UNDP Risk Appetite: EXPLORATORY TO OPEN** | Likelihood: **3 - Moderately likely**<br><br>Impact: **3 - Intermediate**<br><br>Risk level: **LOW (equates to a risk appetite of CAUTIOUS)** | From: 01-Oct-24<br><br>To: 31-Jan-26 | *Disability Inclusion Officer, Dao Thu Huong* | Risk treatment:<br>• Monitor the implementation closely in the pilot provinces and document lessons learned for adjustments before nationwide rollout.<br>• Closely engage and consult with provincial leaders to maintain their commitment and timely address emerging issues when project activities are delayed.<br>• Widely share success stories among selected provinces to increase their competitiveness in the project accomplishments.<br><br>Risk treatment owner: the UNJP Coordinator, Nguyen Minh Chau |

| # | Event | Cause | Impact(s) | Risk Category and Sub-category *(including Risk Appetite)* | Impact, Likelihood & Risk Level *(see Annex 3 Risk Matrix)* | Risk Valid From/To | Risk Owner *(individual accountable for managing the risk)* | Risk Treatment and Treatment Owner |
|---|---|---|---|---|---|---|---|---|
| 3 | Lack of stakeholders' understanding and consent in building and operating the UNJP's systems established in Outputs 2.1.A and 2.1.B | Stakeholders, especially the underrepresented groups, are missing, or not fully consulted from the planning stage of the system design. | The education and healthcare system development and operation will be deterred and delayed, which affects the Outputs 2.1.A and 2.1.B | **3. OPERATIONAL (3.5. Partners' engagement) - UNDP Risk Appetite: EXPLORATORY TO OPEN** | Likelihood: **3 - Moderately likely**<br><br>Impact: **3 - Intermediate**<br><br>Risk level: **LOW (equates to a risk appetite of CAUTIOUS)** | From: 01-Oct-24<br><br>To: 31-Jan-26 | Disability Inclusion Officer, Dao Thu Huong | Risk treatment:<br>As the UNJP requires multi-stakeholder engagement, the UNJP will make a comprehensive list of stakeholders and their roles, including OPDs and underrepresented groups, at the beginning stage, to ensure that they will be fully engaged throughout the project development and implementation process.<br>In the UNJP's budget plan for each activity, the accessible facilities will be provided to ensure meaningful participation of persons with disabilities.<br>The UNJP has set up a shared folder, which includes all UNJP's documents and will be updated regularly. The folder can be accessed by all UNJP's personnel and stakeholders. |

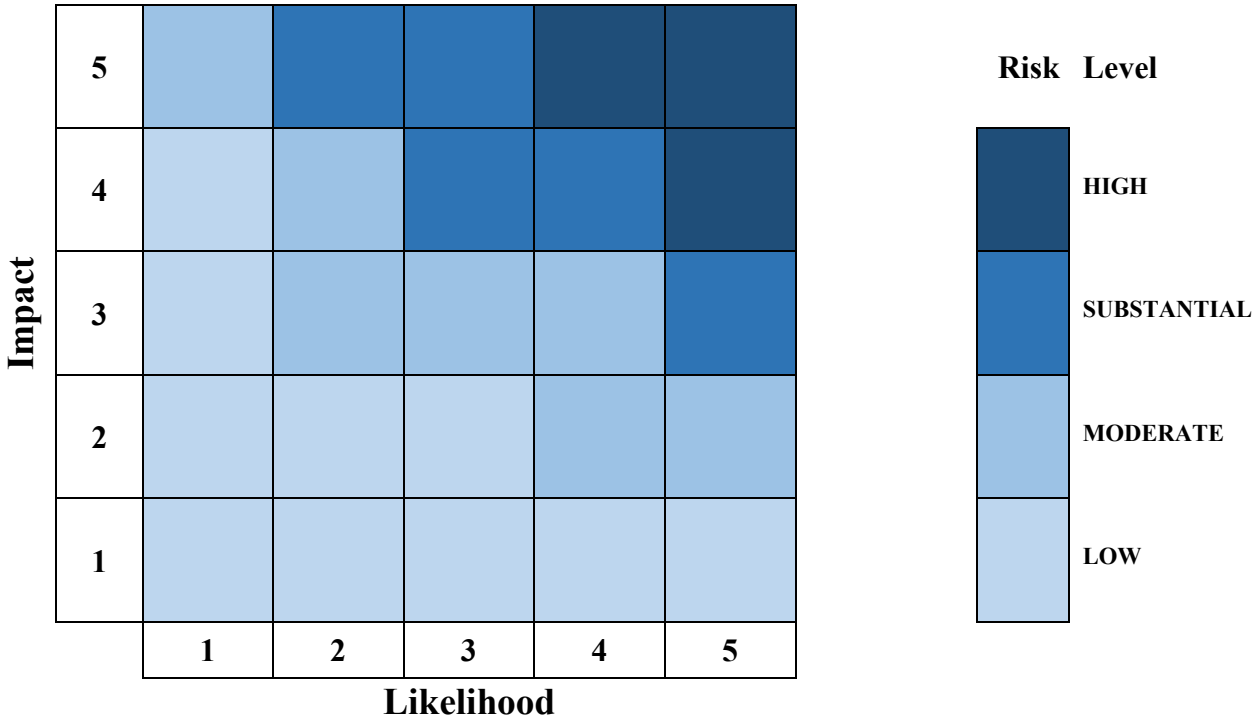
| # | Event | Cause | Impact(s) | Risk Category and Sub-category *(including Risk Appetite)* | Impact, Likelihood & Risk Level *(see Annex 3 Risk Matrix)* | Risk Valid From/To | Risk Owner *(individual accountable for managing the risk)* | Risk Treatment and Treatment Owner |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | The UNJP organizes a briefing with each stakeholder about their relevant activities to ensure they fully understand and engage from the beginning.<br>Risk treatment owner: the UNJP Coordinator, Nguyen Minh Chau |
| 4 | Violence /sexual abuse or harassment in training or consultation workshops in all UNJP's outputs. | UNJP partners /workshop participants' Low awareness of UNDP's policies on preventing violence, sexual abuse and harassment | Negative impacts on UNJP consultation and training workshop participants' physical and mental health, affecting all project outputs. Participating United Nations Organizations (PUNOs)' reputation in 0 tolerance of sexual exploitation and abuse is | **1. SOCIAL AND ENVIRONMENTAL (1.13. Sexual exploitation and abuse) - UNDP Risk Appetite: CAUTIOUS** | Likelihood: **2 - Low likelihood**<br><br>Impact:<br><br>**2 - Minor**<br><br>Risk level: **LOW (equates to a risk appetite of CAUTIOUS)** | From: 01-Oct-24<br><br>To: 31-Jan-26 | Disability Inclusion Officer, Dao Thu Huong | Risk Treatment:<br><br>• Communicate with partners about the zero tolerance for any form of abuse and harassment (including sexual violence, harassment and exploitation) and comprehensive safeguarding procedures to prevent and respond to occurrences.<br>• When closed spaces are required (E.G.: providing SRH services in the hospital), it is preferred that SRH professionals have the same |

| # | Event | Cause | Impact(s) | Risk Category and Sub-category *(including Risk Appetite)* | Impact, Likelihood & Risk Level *(see Annex 3 Risk Matrix)* | Risk Valid From/To | Risk Owner *(individual accountable for managing the risk)* | Risk Treatment and Treatment Owner |
|---|---|---|---|---|---|---|---|---|
| | | | seriously damaged. | | | | | sex as those in need of the services. However, always ask the preference of the client in need of the service as he/she may want someone to accompany him/her or he/she may want a female and a male doctor /nurse present.<br>• Design/implement project activities in open spaces (when possible).<br>• Ensure project personnel and partners wear visible forms of identification (e.g. project ID cards, caps, vests, t-shirts etc) when conducting programme activities.<br>Risk treatment owner: the UNJP Coordinator, Nguyen Minh Chau |

| # | Event | Cause | Impact(s) | Risk Category and Sub-category *(including Risk Appetite)* | Impact, Likelihood & Risk Level *(see Annex 3 Risk Matrix)* | Risk Valid From/To | Risk Owner *(individual accountable for managing the risk)* | Risk Treatment and Treatment Owner |
|---|---|---|---|---|---|---|---|---|
| 5 | **Financial misuse of UNJP's funding in all project activities which involve cash transfer to government counterparts and organizations of persons with disabilities through LOA/LVG...** | **PUNOs' financial regulations are not well communicated with partners. Partners do not understand clearly PUNOs' rules and regulations in managing financial resources.** | **Some expense categories are not in line with UN's standards: poor accessible facilities for PWDs, event venues at poor conditions… PUNOs' Poor reputation in project management** | **2. FINANCIAL (2.3. Corruption and fraud) - UNDP Risk Appetite: MINIMAL TO CAUTIOUS** | Likelihood: **2 - Low likelihood**<br><br>Impact: **3 - Intermediate**<br><br>Risk level: **LOW (equates to a risk appetite of MINIMAL)** | From: 01-Oct-24<br><br>To: 31-Jan-26 | Disability Inclusion Officer, Dao Thu Huong | Risk Treatment:<br>**Ensure project partners are kept informed and aware of UNDP's financial rules & regulations (via signed agreements & regular communications between UNDP and the partner).**<br><br>Risk treatment owner: the UNJP Coordinator, Nguyen Minh Chau |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 6 | Limited participation of person with disabilities (PWDs) in training /consultation workshops in Da Nang relating to all UNJP's activities in case of floods, especially in the typhoon season (latter half of the year). | Flood happening during second half of the year in Central provinces will create accessibility problems for PWDs (landslides and traffic congestion) | Insufficient representation of stakeholders in contributing to the development of the education and healthcare systems (Outputs 2.1.A and 2.1.B) | **1. SOCIAL AND ENVIRONMENTAL (1.12. Stakeholder engagement) - UNDP Risk Appetite: CAUTIOUS** | Likelihood:<br><br>**2 - Low likelihood**<br><br>Impact:<br>**3 - Intermediate**<br><br>Risk level:<br>**LOW (equates to a risk appetite of CAUTIOUS)** | From: 01-Oct-24<br><br>To:<br>31-Jan-26 | Disability Inclusion Officer, Dao Thu Huong | Risk Treatment:<br>Organize trainings /consultation workshops via online or hybrid mode.<br>Try to schedule most project events before August 2025.<br><br>Risk treatment owner: the UNJP Coordinator, Nguyen Minh Chau |

## ANNEX 3: RISK MATRIX


Impact
5
4
3
2
1
1
2
3
4
5
Likelihood
Risk Level
HIGH
SUBSTANTIAL
MODERATE
LOW